

# Waggoner Park Board Meeting

Waggoner Park Board Meeting			
Date: 9/28/2021	Time: 6:30pm	Meeting Location: Zoom	
Meeting called by	Sam Howorka at 6:33 pm, seconded by Mike Shaffer		
Adjourn called by	Sam Howorka at 8:02 pm, seconded by Mike Shaffer		
Type of meeting	Monthly Board Meeting		
Facilitator	Brandon Long		
Note taker	Samantha Howorka		
Attendees	Sam Howorka, Mike Shaffer, Tisa Marshall, Paul Elswick, Ellie Deschaine		
Agenda Topic: Approval of August Minutes			
Time Allotted: 5 min	Presenter: Sam Howorka		
Discussion	No changes or revisions needed for August minutes.		
Conclusions	Sam Howorka moves to approve August Minutes. Mike Shaffer seconds. None opposed. Passes by acclamation.		
Action Items	Person Responsible	Deadline	
None			
Agenda Topic: Approval of July and August Financials			
Time Allotted: 10 min	Presenter: Ellie Deschaine		
Discussion	<p>Delays in getting financial information out on time for everyone to review prior to meeting. Discussion amongst the group to table until October meeting.</p> <p>All members need to review and be ready to discuss at October meeting.</p>		
Conclusions	Paul moves to table all July and August financials and until budget meeting in October. Sam Howorka seconds. None opposed. Passes by acclamation.		
Action Items	Person Responsible	Deadline	

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Brandon to send financials for next month within 48 hours of next month's meeting.	Brandon Long	10/15	
<b>CLOSED SESSION 10 minutes</b>			
<b>New Business</b>			
<b>Agenda Topic: Open Bids</b>			
Time Allotted: 10 min	Presenter: Brandon Long		
Discussion	<p>252 and 272 Hemlock Ravine having water intrusion from window. Unsure at this point where the water intrusion is coming from.</p> <ul style="list-style-type: none"> <li>• Received two bids. <ul style="list-style-type: none"> <li>○ Central Ohio Exteriors: \$1,600 bid includes diagnosis with no repair.</li> <li>○ Feazel: \$3,400 bid includes diagnosis and repairs.</li> </ul> </li> <li>• Ellie moved to approve bid from Feazel, Paul seconds. None opposed. Passes by acclamation.</li> </ul> <p>8176 Hawkswillow Dr.</p> <ul style="list-style-type: none"> <li>• Received one bid from Central Ohio Exteriors on repairs. Bid for \$3,500 and includes diagnosis and repairs.</li> <li>• Discussion to obtain additional bid from Feazel.</li> <li>• No voting at this time until Feazel bid is received.</li> <li>• Brandon to work on getting bid by the end of the week,</li> <li>• Consensus to review once the bid comes through and vote via email.</li> </ul>		
Conclusion	Bid approved for 252 and 272 Hemlock Ravine. Still waiting on additional bids for Hawkswillow Dr., but will await bid and vote via email.		
Action Items		Person Responsible	Deadline
Brandon to work on obtaining additional bid from Feazel, and send to the board by the end of the week.		Brandon Long	10/1/21
Board to vote on bids for Hawkswillow once all bids have been received.		All Board members	10/4/21
<b>Agenda Topic: Blacktop Repairs</b>			

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Time Allotted: 10min	Presenter: Brandon Long		
Discussion	<p>M&amp;D Blacktop Company bid submitted for all repairs needed in Phase 3.</p> <p>Blacktop repairs were held due to roofing project because of feasibility of doing these projects simultaneously.</p> <p>Discussion to pick the most needed areas and target those first. Brandon to check with company to see if they can do the repairs this year. If so, we work on a walk through and discuss what areas to target first.</p>		
Conclusion	Brandon to follow-up with company tomorrow to determine feasibility of repairs this year.		
Action Items		Person Responsible	Deadline
Brandon to email out to the board tomorrow regarding the companies availability.		Brandon Long	9/29/21
<b>Agenda Topic: Roof/Gutter &amp; Downspouts</b>			
Time Allotted: 10 min	Presenter: Brandon Long		
Discussion	<p>Gutter and Downspouts</p> <ul style="list-style-type: none"> <li>Information received from Feazel to have gutters completed by Halloween, however this may get delayed due to weather.</li> <li>Feazel has brought in a second crew to help speed up the process.</li> <li>Mike Shaffer discusses asking Feazel to compensate the cost of the plywood. Brandon explained that this was in the contract so we cannot ask for this.</li> </ul> <p>Flooding of Basements</p> <ul style="list-style-type: none"> <li>Discussion that additional homeowners may have been impacted by flooding, but did not know to contact the HOA.</li> <li>Discussion amongst the group to include something in the upcoming newsletter.</li> <li>Brandon shared that they will need some proof that flooding occurred at the time, but this could be communication with their homeowners association.</li> <li>Additional conversations regarding concerns that homeowners may not always know who to contact, and</li> </ul>		

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	what is covered under the HOA. Discussion to add the topic of communication with new residents to November meeting.		
Conclusion	See above.		
Action Items		Person Responsible	Deadline
Sam to add information on basement flooding to next newsletter.		Sam Howorka	10/8/21
<b>Agenda Topic: Phase 3 Compacter Issues</b>			
Time Allotted: 5 min	Presenter: Brandon Long		
Discussion	<p>Phase 3 compacter wall repairs were completed, however, there was a lot of debris left behind. Brandon will work with company to come pick that information up.</p> <p>Brandon also said that the light posts, railing, and grass seed need to be replaced as well. No oppositions from the group to replace these.</p>		
Conclusion	Brandon will work with company to come pick that equipment up.		
Action Items		Person Responsible	Deadline
Brandon to obtain additional bids for light post and railing replacement.		Brandon Long	10/8/21
<b>Agenda Topic: Street Rep Program – Community Communication</b>			
Time Allotted: 5 min	Presenter: Brandon Long		
Discussion	<p>Tabled due to time.</p> <p>Brief discussion to start eliciting interested community members in a street rep program.</p>		
Conclusion	See above.		
Action Items		Person Responsible	Deadline
San to add an announcement in the newsletter.		Sam Howorka	10/8/21
<b>Agenda Topic: Community Block Party</b>			

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Time Allotted: 5 min	Presenter: Brandon Long		
Discussion	<p>Resident emailed to request a family friendly block party event Halloween weekend. Suggested we hold a trunk or treat style event.</p> <p>Discussion amongst the group that given the current increase in respiratory viruses that this is not something that can be accommodated this year.</p> <p>Discussion that this is a great idea though, and would like to consider for 2022.</p>		
Conclusion	See above.		
Action Items		Person Responsible	Deadline
Sam to communicate with resident to follow-up on decision.		Sam Howorka	10/8/21
<b>Agenda Topic: New Business—Open Session</b>			
Time Allotted: 5min	Presenter: Brandon Long		
Discussion	<p>Pool Security</p> <ul style="list-style-type: none"> <li>Board would like to sit down with our security to see how things went this year.</li> </ul>		
Conclusion			
Action Items		Person Responsible	Deadline
<b>Old Business</b>			
<b>Agenda Topic: Pool Furniture and Umbrellas</b>			
Time Allotted: 5 min	Presenter: Brandon Long		
Discussion	<p>Brandon shared that he did get the information on where to order more umbrellas. Discussion to go ahead and order umbrellas now for 2022 pool season.</p>		
Conclusion	Brandon will try to get price quote for budget meeting in October.		

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Action Items	Person Responsible	Deadline
Brandon to get price quote for budget meeting in October.	Brandon Long	10/20/21
<b>Agenda Topic: Garage Lighting within Community</b>		
Time Allotted: 5 min	Presenter: Brandon Long	
Discussion	Still awaiting additional bids for potential addition of garage lighting. To date we have only had one bid for review.	
Conclusion	Brandon to work on getting additional bids. Will work with Sam to coordinate time for companies to come out.	
Action Items	Person Responsible	Deadline
Brandon to work on getting additional bids. Will work with Sam to coordinate time for companies to come out.	Brandon Long	10/20/21
<b>Agenda Topic: Community Camera Additions</b>		
Time Allotted: 5 min	Presenter: Brandon Long	
Discussion	Phase 3 and Phase 2 compactors need cameras. There is a camera on Phase 2 clubhouse, but it doesn't show the compactor well.	
Conclusion	Discussion that we will need to look into network capabilities for those two areas. Paul and Brandon to schedule a time to get company out here to look into network capabilities.	
Action Items	Person Responsible	Deadline
Update at next meeting with network capabilities.	Paul Elswick Brandon Long	10/20/21
<b>Agenda Topic: Open Session</b>		
Time Allotted: 10 min	Presenter: Brandon Long	
Discussion	Discussion regarding date for next meeting. October meeting will be the budget meeting for 2022. Discussion to try and discuss minor agenda items via email instead of in person next time, in order to allot more time to budget discussions.	

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Conclusion	See above.		
Action Items		Person Responsible	Deadline
None			
<b>Next Meeting: October 20, 2021 at 6pm</b>			