

# Waggoner Park Board Meeting

Waggoner Park Board Meeting		
Date: 12/8/2021	Time: 6:00pm	Meeting Location: Zoom
Meeting called by	Sam Howorka calls this to order at 6:03pm, Paul seconds, none opposed.	
Adjourn called by	Sam calls meeting adjourned at 7:21pm. Paul seconds, none opposed.	
Type of meeting	Monthly Board Meeting	
Facilitator	Brandon Long	
Note taker	Samantha Howorka	
Attendees	Samantha Howorka, Tisa Marshall, Mike Shaffer, Paul Elswick	
Agenda Topic: Approval of October Minutes		
Time Allotted: 5 min	Presenter: Sam Howorka	
Discussion	Tables meeting from October. Will review at next meeting.	
Conclusions	Sam moves to table October minutes. Paul seconds. Passes by acclamation.	
Action Items	Person Responsible	Deadline
None		
Agenda Topic: Approval of October Financials		
Time Allotted: 10 min	Presenter: Paul Elswick	
Discussion	October financials reviewed. No changes.	
Conclusions	Paul moves to approve October financials. Mike seconds. Passes by acclamation.	
Action Items	Person Responsible	Deadline
None.		
CLOSED SESSION: 6:08pm to 6:18pm		
New Business		
Agenda Topic: Compactor Area Light Posts		
Time Allotted: 5 min	Presenter: Brandon Long	
Discussion	Reviewed bid from Appleman Electric regarding compact area light posts. Project bid includes digging holes for 2 light pole	

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	bases, sona tube, concrete, conduit, wire, setting poles, and hanging lights. Project bid from company is \$7,750.00.		
Conclusion	Paul moves to approve bid for Appleman Electric. Tisa seconds. None opposed. Passes by acclamation.		
Action Items		Person Responsible	Deadline
None			
<b>Agenda Topic: Light Posts Conversion to LED</b>			
Time Allotted: 5 min	Presenter: Brandon Long		
Discussion	<p>Reviewed bid from Appleman Electric for conversion of light posts to LED. Project would include changing 89 poles to LED, wiring, bulbs, materials, and labor. Bid for \$13,485.00</p> <p>Brandon shared that we are still waiting on a bid from Gregory Electric. They did just replace a light on Shadbush. Brandon asks us to check in on light post and see if we approve of the light that they put in, to help them with quote.</p> <p>Discussion that this isn't time sensitive since most companies would not be doing many projects with the holidays and weather.</p>		
Conclusion	Board to look at light by end of week, and email Brandon with input.		
Action Items		Person Responsible	Deadline
See above.			
<b>Agenda Topic: Roof/Gutters &amp; Downspouts Project</b>			
Time Allotted: 20 min	Presenter: Brandon Long		
Discussion	<p>Reviewed spreadsheet regarding homeowners who had basement damage related to downspouts not being connected. Initially 15 on list, but only 6 submitted the information requested.</p> <p>Based on what damages occurred, \$32,054.40 in damage occurred in relation to downspouts not being attached.</p>		

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Conclusion		Paul moves to propose to Feazel that they cover the cost of the above damages of \$32,054.40. Sam seconds. None opposed. Passes by acclamation.	
Action Items		Person Responsible	Deadline
Brandon to communicate with Feazel regarding the above decision.		Brandon Long	12/11/21
<b>Agenda Topic: Handling of Delinquency Notice Charges</b>			
Time Allotted: 5 min		Presenter: Brandon Long	
Discussion		Discussion regarding the \$5 dollar fee from Towne Properties for processing and mailing.  Brandon asks if we want to waive the \$5 fee if the late fee is waived as well.	
Conclusion		Sam to put notification in next newsletter in January. Paul moves to waive \$5 fee if late fees are waived. Mike seconds. None opposed. Passes by acclamation.	
Action Items		Person Responsible	Deadline
None			
<b>Agenda Topic: Open Session</b>			
Time Allotted: 5 min		Presenter: Brandon Long	
Discussion		Mike brought up concerns regarding mix-up with Towne giving the wrong paint color. Requesting Towne to re-paint their door.  Brandon shared that a letter had been sent out to all homeowners on Silver Maple asking them to paint their doors by the end of April 2022.	
Conclusion		See above.	
Action Items		Person Responsible	Deadline
None			
<b>Old Business</b>			
<b>Agenda Topic: Second Story Decks</b>			

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Time Allotted: 10 min	Presenter: Brandon Long		
Discussion	<p>Brandon shared a new bid American Vinyl to replace the wood beam posts with metal posts with wood wrapping. This would improve the longevity of the beams. Initial bid was \$27,740.00 new bid is \$56,240.00. Any repairs that would need to be done later on would only be to the wrapping on the beams.</p> <p>Brandon shared that this would come out of reserves.</p>		
Conclusion	Board asks for a sample prior to making a decision.		
Action Items		Person Responsible	Deadline
Brandon to get sample or link to product that American Vinyl will use.		Brandon Long	Next Meeting
<b>Agenda Topic: Community Camera Additions</b>			
Time Allotted: 5 min	Presenter: Brandon Long		
Discussion	<p>Brandon shared that we had the front Phase I pool area camera go down. Water got into it, and broke the camera. This is covered under warranty, and will be replaced.</p> <p>Mike shared that there are trees nearby where more water sits. Brandon shared that they are supposed to be looking at installing higher up to prevent this from happening.</p> <p>Brandon shared that once the new electrical post is installed by the other compactors that will give us the opportunity to give us another high up location for additional cameras.</p>		
Conclusion	See above.		
Action Items		Person Responsible	Deadline
None			
<b>Agenda Topic: Open</b>			
Time Allotted: 10 min	Presenter: Brandon Long		
Discussion	<p>Snow Captains</p> <ul style="list-style-type: none"> <li>• Sam and Tisa to be snow captains for winter season</li> <li>• Trigger for snow removal is 3 inches</li> </ul>		

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Conclusion	None		
Action Items		Person Responsible	Deadline
None			
<b>Next Meeting: January 20, 2022 6pm</b>			