

Waggoner Park Board Meeting

Waggoner Park Board Meeting			
Date: 8/24/2021	Time: 6:30pm	Meeting Location: Zoom	
Meeting called by	Sam Howorka at 6:35 pm, seconded by Mike Shaffer		
Adjourn called by	Sam Howorka at 8:37 pm, seconded by Mike Shaffer		
Type of meeting	Monthly Board Meeting		
Facilitator	Brandon Long		
Note taker	Samantha Howorka		
Attendees	Sam Howorka, Mike Shaffer, Alex Wright, Tisa Marshall		
CLOSED SESSION: 6:30pm to 6:45pm			
Agenda Topic: Website Management			
Time Allotted: 20 min	Presenter: Pizazz Group-Website Management Company		
Discussion	<p>Presentation from representative from Pizazz group on website design company.</p> <p>Questions answered on how and who can gain access to the site to make changes, and upload documents. Pizazz representative shared that we can choose who to give access to.</p> <p>Sam moves to accept the bid for Pizazz website design company. Alex seconds. None opposed. Passes by acclamation.</p>		
Conclusion	None		
Action Items		Person Responsible	Deadline
None			
Agenda Topic: Approval of July Minutes			
Time Allotted: 5 min	Presenter: Sam Howorka		
Discussion	A few grammatical errors noted. Sam to update and send out.		
Conclusions	Sam Howorka moves to approve minutes. Mike Shaffer seconds. No one opposed. Passes by acclamation.		
Action Items		Person Responsible	Deadline

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None		
Agenda Topic: Approval of July Financials		
Time Allotted: 10 min	Presenter: Brandon Long	
Discussion	Tabled to September meeting.	
Conclusions		
Action Items	Person Responsible	Deadline
None	N/A	N/A
CLOSED SESSION: 7:15pm to 7:40pm		
Agenda Topic: Roof Project Finish		
Time Allotted: 20 min	Presenter: Brandon Long	
Discussion	<p>Roofing component of project is complete. They are still in phase 3 working on the gutters Brandon has asked for schedule on the completion of the gutter project. He will update once he gets that information.</p> <p>There have been concerns regarding roof leaks since replacement. Brandon has followed up with Feazel and their explanation was that this was related to the fact that overtime the materials meld with heat, and that had not happened yet.</p> <p>Discussion from board to follow-up and work on getting ceiling repairs covered by Feazel. Brandon shared that there are 7 reported roof leaks, and they have all been reported to Feazel, and they have taken care of the repairs. Brandon is going to force the ceilings repairs on them within two weeks.</p>	
Conclusion	See above.	
Action Items	Person Responsible	Deadline
None		
Agenda Topic: Phase 3 Compacter Issues		
Time Allotted: 10min	Presenter: Brandon Long	

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Discussion	<p>Feazel contracted for wall rebuild. No date yet for when work will start, but Brandon will update once we have one. Brandon doesn't expect any cost on our end.</p> <p>Issues again with Phase 3 compactors this morning. When they took the compactor out, they put it back in wrong so it could not be used.</p>		
Conclusion	See above.		
Action Items		Person Responsible	Deadline
None			
Agenda Topic: Street Rep Program—Community Communication			
Time Allotted: 10 min	Presenter: Brandon Long		
Discussion	Tabled to September meeting.		
Conclusion	Mike shared that there are two individuals that are interested.		
Action Items		Person Responsible	Deadline
None			
Agenda Topic: Shutters-Silver Maple			
Time Allotted: 10 min	Presenter: Brandon Long		
Discussion	<p>Discussion amongst the board to get shutters replaced on Silver Maple as they are facing west, and they have had significant fading since. Additional concerns regarding the fading of the doors.</p> <p>Brandon to get quotes on shutter replacement.</p> <p>Concerns also raised regarding the fading of those doors. Discussion to notify residents to have these painted.</p>		
Conclusion	See above.		
Action Items		Person Responsible	Deadline
Brandon to get quotes on shutter replacement.		Brandon Long	8/31/21
Brandon to send notification to residents to have doors painted.		Brandon Long	8/31/21
Agenda Topic: New Business—Open Session			

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Time Allotted: 5min	Presenter: Brandon Long		
Discussion	<p>Basement Leak Issues:</p> <ul style="list-style-type: none"> • 45 basement leaks since last week. • Brandon has had conversations with Pro-Tech and they are working on going through those claims. • 13 issues reported thus far that are directly correlated to downspouts being disconnected. • Caused by downspout issues: <ul style="list-style-type: none"> ○ We have a professional statement saying that we have basement flooding related to downspout issues. ○ These issues will be sent back to Feazel to resolve. 		
Conclusion	Will continue to compile list of residents with damage and follow-up as appropriate.		
Action Items		Person Responsible	Deadline
None			
Agenda Topic: Pool Closing & Furniture			
Time Allotted: 5 min	Presenter: Brandon Long		
Discussion	<p>Type of umbrella confirmed. Brandon shared that we can create what we want in regards to the umbrellas. Brandon sent the link out for these to review.</p> <p>Discussion amongst the board to extend pool as season to September 26th as we usually see a few more weeks of sunshine and high temps. Sam moves to approve this. Alex seconds. None opposed. Passes by acclamation.</p>		
Conclusion	Board will review link sent on umbrellas and report back at next meeting with decision.		
Action Items		Person Responsible	Deadline
None			
Agenda Topic: Garage Lighting within Community			
Time Allotted: 5 min	Presenter: Brandon Long		
Discussion	<ul style="list-style-type: none"> • Tabled to next month's meeting due to time. 		
Conclusion			
Action Items		Person Responsible	Deadline
None			

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Agenda Topic: Community Camera Additions			
Time Allotted: 5 min	Presenter: Brandon Long		
Discussion	<ul style="list-style-type: none"> • Tabled to next month's meeting due to time. 		
Conclusion			
Action Items		Person Responsible	Deadline
None			
Agenda Topic: Old Business—Open Session			
Time Allotted: 5 min	Presenter: Brandon Long		
Discussion	No old business to be discussed.		
Conclusion			
Action Items		Person Responsible	Deadline
None			
Next Meeting: TBD			