

Waggoner Park Board Meeting

Waggoner Park Board Meeting			
Date: 6/15/2021		Time: 6:30pm	Meeting Location: Zoom
Meeting called by	Paul Elswick at 6:35 pm, seconded by Mike Shaffer		
Adjourn called by	Paul Elswick at 8:37 pm, seconded by Mike Shaffer		
Type of meeting	Monthly Board Meeting		
Facilitator	Brandon Long		
Note taker	Samantha Howorka		
Timekeeper	TBD		
Attendees	Paul Elswick, Sam Howorka, Mike Shaffer, Alex Wright, Ellie Deschaine		
Agenda Topic: Approval of May Minutes			
Time Allotted: 5 min	Presenter: Sam Howorka		
Discussion	No concerns or changes to minutes.		
Conclusions	Mike Shaffer moves to approve minutes. Paul Elswick seconds. No one opposed. Passes by acclamation.		
Action Items		Person Responsible	Deadline
None			
Agenda Topic: Approval of April and May Financials			
Time Allotted: 5 min	Presenter: Ellie Deschaine		
Discussion	<p>No concerns or changes to April and May minutes.</p> <p>Questions from those new on the board regarding how much we should be keeping in the reserve. Brandon to share the Reserve Study that was completed in the last year.</p> <p>Discussion to get Financials a few days earlier to the group to allow more time to review prior to meeting.</p> <p>Discussion amongst the group to look at doing an additional Reserve Study following the completion of the roof project, but will table that until after the completion of the roofs.</p>		

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Conclusions	Ellie Deschaine moves to approve April minutes, and table May minutes until May. Sam Howorka seconds. No one opposed. Passes by acclamation.		
Action Items		Person Responsible	Deadline
None		N/A	N/A
Agenda Topic: Landscaping Issues			
Time Allotted:	Presenter: Brandon Long		
Discussion	<p>Brandon shared that while there are issues with our current landscaping, he knows that in general a lot of landscaping contractors are having issues completing tasks due to lack of staff.</p> <p>Brandon shared that he does not think that they have the bandwidth to do anything other than their normal mowing.</p>		
Conclusion	Sam asked if we could invite them to our next meeting to discuss current state of landscaping and determine a plan and timeline to complete landscaping needs.		
Action Items		Person Responsible	Deadline
Brandon to invite Proscape to July Board Meeting.		Brandon Long	7/20/21
Agenda Topic: Pools & Pool Furniture			
Time Allotted:	Presenter: Brandon Long		
Discussion	Discussion last year to provide one more table and chairs to each pool, and buying new umbrellas.		
Conclusion	New furniture had not been purchased, but umbrellas have since been purchased.		
Action Items		Person Responsible	Deadline
Brandon to look into new furniture and umbrellas.		Brandon Long	7/20/21
Agenda Topic: Gas Grounding			
Time Allotted: 5min	Presenter: Brandon Long		
Discussion	<ul style="list-style-type: none"> • 		

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Conclusion			
Action Items		Person Responsible	Deadline
None			
Agenda Topic: Concrete Steps/Faux Stone Repairs			
Time Allotted: 5 min	Presenter: Brandon Long		
Discussion	<p>We have Central Ohio Exteriors working on Shadbush to do the whole unit repairs.</p> <p>Brandon had a conversation with the General Manager that once they opened it up, it was completely rotted (the faux stone). Will be an add-on as there is some more work to do. Brandon waiting on that cost to send to the board.</p>		
Conclusion	Brandon will update the board on when the project is complete, and what that final cost is.		
Action Items		Person Responsible	Deadline
None			
Agenda Topic: Garage Lighting within Community			
Time Allotted: 5 min	Presenter: Brandon Long		
Discussion	<p>Brandon shared the one quote with the contactor. They quoted the installation cost and the materials. Recommendation was to buy the lights separate, and have them do the install.</p> <p>Discussion as that the cost was a little high, and the board would like to see some more quotes before making a final decision.</p> <p>Paul asks for additional information and detail on their proposed plan, in addition to any additional quotes.</p>		
Conclusion	Work on		
Action Items		Person Responsible	Deadline
Brandon to work on contacting 1-2 companies for additional quotes, and work with the original company to get more details on the project proposal.		Brandon Long	
Agenda Topic: Parking within Community			
Time Allotted : 5min	Presenter: Brandon Long		
Discussion	Homeowner requested that we change rules in allowing a maximum of spots per homeowner.		

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	This currently is in our by-laws so would need 75% of the community to vote for		
Conclusion	See above.		
Action Items		Person Responsible	Deadline
None			
Agenda Topic: Website Management			
Time Allotted: 8:00pm	Presenter: Alex Wright		
Discussion	Bid submitted by Alex for Website Management. Brandon to get additional quotes for website management, and send to the Board.		
Conclusion	See above.		
Action Items		Person Responsible	Deadline
None			
Agenda Topic: Communication with Community/Newsletter			
Time Allotted	Presenter: Sam Howorka and Alex Wright		
Discussion	Discussion will be to send newsletters out every other month. With roof project plan is to put a newsletter out in the next week with updates on the roofing project. Will work on co Feazel-planning on working 6-7 days per week weather permitting. Goal will be to finish a room in one day.		
Conclusion			
Action Items		Person Responsible	Deadline
Complete newsletter and email out to the board.		Sam Howorka Alex Wright	5/21/21
Mail out newsletter to community.		Brandon Long	5/25/21
Next Meeting: July 20, 2021			